



**Community Action Partnership of  
Riverside County  
Commission Meeting Minutes  
Regular Quarterly Meeting  
January 15, 2026, | 5:30 PM – 7:30 PM  
2038 Iowa Ave., Suite B-102, Riverside, CA 92507  
Carson Conference Room**

Microsoft Teams [Need help?](#)  
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Meeting ID: 220 607 787 355 0  
Passcode: LM6Sa7Xv

This meeting will be conducted in-person and is consistent with Governor Newsom’s Assembly Bill 2449 preserving AB 361 and adding options for hybrid meetings: “Just cause” and “emergency circumstances”.

**Reasonable accommodation:** This meeting is accessible to persons with disabilities. Alternative formats are available upon request. In compliance with the Americans with Disabilities Act, if you require reasonable accommodations please contact (951) 955-3217 TTY (800) 511-1110 or by e-mail at [info@capriverside.org](mailto:info@capriverside.org). Requests must be made at least 72 hours prior to meeting, Monday through Friday, from 8 a.m. to 5 p.m. Later requests will be accommodated to the extent feasible.

**Public comments may also be submitted in advance via:**

Email: [publiccomments@capriverside.org](mailto:publiccomments@capriverside.org)  
Phone: (951) 955-3563 (voicemail)  
Visit our website to [Submit Public Comments](#).

**Chair: Greg Rodriguez**

**Vice Chair: Lisa Castilone**

**1. Call to Order: Welcome & Introductions**

**Greg Rodriguez, Chair**

**Time: 5:33 PM**

**1.1. Roll Call**

Name	Sector	District	Roll Call
Alecia Brazell	Low-Income Representative	District 1	Present-Virtual
Katie McClendon	Low-Income Representative	District 1	Absent
Mary Jackson	Low-Income Representative	District 2	Absent
Doreen Soiberg	Low-Income Representative	District 2	Absent
Lisa Castilone	Low-Income Representative	District 3	Present
Marjorie McPike	Low-Income Representative	District 3	Present-Virtual
Laura Ortiz González	Low-Income Representative	District 4	Present
Ariel Tolefree Bishop-Williams	Low-Income Representative	District 4	Present at 5:40 PM
Eric Devezin	Low-Income Representative	District 5	Present-ADA

Vacant	Low-Income Representative	Hemet San Jacinto Chamber	Vacant
Colleen Wallace	Low-Income Representative	Ex-Officio	Present
Jamie Azpeitia-Sachs	Public Representative	District 1	Present
Vacant	Public Representative	District 2	Vacant
Bridgette Moore	Public Representative	District 3	Present
Greg Rodriguez	Public Representative	District 4	Present
Edgar Garcia	Public Representative	District 5	Present-Virtual
Melinda Opperman	Private Representative	District 1	Present
Vacant	Private Representative	District 2	Vacant
Jill Roberts	Private Representative	District 3	Present-Virtual
Olga Ariana Rodriguez	Private Representative	District 4	Present
Yakuba Brown	Private Representative	District 5	Present

✚ **Quorum Met:** Yes

1.2. CAC Vacancies **Emma Perez-Singh, Acting Executive Director**

✚ The Commission currently has vacancies in the following designated seats:

- District 5 – Low-Income (Alternate)
- District 2 – Private and Public Sector

These vacancies remain open until filled in accordance with applicable appointment procedures. No action is required at this time unless the Commission chooses to place the item on a future agenda for consideration of recommendations to the Board of Supervisors.

2. **Public Comment** **Greg Rodriguez, Chair**

✚ The Chair opened the floor for public comment in accordance with The Brown Act. [One public comment](#) was received during the meeting.

3. **Old Business** **Emma Perez-Singh, Acting Executive Director**

3.1. [CAC Bylaws](#)

✚ A redlined version of the updated CAC Bylaws was distributed to Commissioners for review. A two-week input period was opened to gather Commissioner feedback.

✚ Action Taken:

Motion made by: Lisa Castilone

Second: Melinda Opperman

Vote: All Ayes, No Oppose, No Abstention

Motion Carries

4. **New Business** **Emma Perez-Singh, Acting Executive Director**

4.1. Funding Update

✚ Energy CSBG and Weatherization programs have experienced a 50% funding reduction. There is potential risk of program shutdown; however, existing contracts will remain active and continue operations. LIHEAP funding currently supports two programs that provide a 50% match with Weatherization. The team is assessing additional homes to ensure proper fund utilization and compliance with program requirements.

4.1.1. 2026 CSBG

4.1.2. 2026 LIHEAP

5. **Consent Items** **Greg Rodriguez, Chair**

5.1. [Amended July 17, 2025, CAC Meeting Minutes](#)

✚ Action Taken:

Motion made by: Yakuba Brown

Second: Lisa Castilone

Vote: All Ayes, No Oppose, Abstention: Ariana Rodriguez

Motion Carries

5.2. [Amended October 16, 2025, CAC Meeting Minutes](#)

✚ Action Taken:

Motion made by: Yakuba Brown

Second: Melinda Opperman

Vote: All Ayes, No Oppose, Abstention: Ariana Rodriguez

Motion Carries

5.3. [November 13, 2025, CAC Special Meeting Minutes](#)

✚ Action Taken:

Motion made by: Yakuba Brown

Second: Lisa Castilone

Vote: All Ayes, No Oppose, Abstention: Bridgette Moore

Motion Carries

## 6. Standing Items

6.1. [Grant Fiscal Performance Report as of November 30, 2025](#)

**Brandon Trahan, Fiscal Manager**

✚ Staff presented the month-end grant financial performance, highlighting overall expenditure and remaining balances. CSBG 2025 has spent \$1.59M of \$3.07M (about 52% spent), while CSBG 2026 is budgeted at \$3.07M with no expenditures reported yet. LIHEAP 2025 has spent \$12.09M of \$13.53M (about 89% spent), and staff noted the requirement to expend 99% by January 31, 2026; LIHEAP 2026 is budgeted at \$10.34M with no expenditures reported yet. DOE-IIJA Weatherization shows \$256,894 spent of \$3.16M (about 8% spent), and 2025 DOE-WAP is budgeted at \$136,552 with no expenditures reported yet. Staff also summarized other grants including Dispute Resolution Program Act (DRPA, also known as Mediation Program), Regional Access Project Foundation (RAP), and Southern California Edison (SCE) (also known as Cool & Warm Centers); and provided a brief update on the Saving for Success matched within the past 12 months.

6.2. [CAP Riverside Quarter 2 Report](#)

**Monica Santana, Division Manager**

✚ Staff presented the FY 2025-26 Quarter 2 (Oct-Dec 2025) CAP quarterly report, noting \$1,304,253 in total county wide reinvestments. Utility cost assistance increased modestly from Q1 to Q2 (\$747,114/1,187 households to \$801,503/1,278 households), while energy-efficiency home repairs in Weatherization served more households in Q2 (68) compared to Q1 (35) with similar reinvestment levels (\$502,750 vs. \$525,608). Cool/Warm Centers remained at 69 sites, but visitor counts dropped, consistent with the off-season (fewer extreme-heat events in Oct-Dec). Financial wellness (VITA/tax filing) activity also fell sharply in Q2 compared to Q1, reflecting the non-peak tax-filing period.

6.3. Community Partner Spotlight

**Colleen Wallace**

✚ The representative shared that she received an award from the Palm Springs Museum in recognition of her contributions to community engagement and support for diverse cultural programs. The representative also highlighted the impact of the recent transitional shelter shutdown in Banning and shared her efforts to provide housing for 9 individuals, including employed adults and homeless teenagers.

## 7. Informational Items

**Emma Perez-Singh, Acting Executive Director**

7.1. [The Ralph M. Brown Act](#)

✚ Senate Bill 707 amended the Ralph M. Brown Act in late 2025 to add a new requirement under Government Code section 54952.7. SB 707 also modernizes teleconferencing provisions: members with disabilities may participate remotely using both audio and visual technology, with certain disclosure requirements, and this remote participation counts towards a quorum. Effective **January 1, 2026**, every local agency must provide a copy of the Brown Act to any individual elected or appointed to serve as a member of a legislative body. It is highly recommended to use the link to the most up-to-date version of the Brown Act.

**8. Announcements**

**Greg Rodriguez, Chair**

- Due to budget constraints, Iowa office will relocate to downtown Riverside by the end of January 2026. The new administrative office location will be 3403 10<sup>th</sup> Street Suite 300 Riverside, CA 92501.

**9. Adjournment**


**Greg Rodriguez, Chair**

- Time:** 6:22 PM

Upcoming Meeting:

- **Community Action Partnership Commission Meeting**  
Thursday, April 16<sup>th</sup>, 2026, from 5:30 pm – 7:30 pm

**CONFLICT OF INTEREST ADVISEMENT** Board members please be advised: If an Agenda item relates to the provision of services by you, your immediate family, the entity you represent, or any person who has made \$250.00 in campaign contributions to you during the last twelve months, or if approval or disapproval of an Agenda item would have a foreseeable material effect on an economic interest of you, your immediate family, or the entity you represent, then please follow these procedures: “When the Agenda item is first introduced, please immediately announce that you are recusing yourself from participating in the agenda item and then refrain from discussing, voting on, or otherwise influencing the Board’s consideration of the Agenda item.”

 **ACCESSIBILITY** Accommodations under the Americans with Disabilities Act are available upon request. Requests must be made at least 72 hours prior to meeting, Monday through Friday, from 8 a.m. to 5 p.m. Later requests will be accommodated to the extent feasible. There are two ways of requesting reasonable accommodations:

- 1) By phone, please call (951) 955-3217 and/or (951) 955-3893, TTY (800) 511-1110
- 2) E-mail [INFO@capriverside.org](mailto:INFO@capriverside.org)

**PUBLIC NOTICE** While commission meetings are open to the public, time constraints limit the commission’s ability to permit open discussions with members of the audience. Persons requesting to address the commission on matters not on the agenda but within the jurisdiction of the commission should do so under the agenda item Public Comments. Persons requesting to address the commission on an agenda item should register with staff prior to the meeting via e-mail to [INFO@capriverside.org](mailto:INFO@capriverside.org) or phone (951) 955-3217 and/or (951) 955-3893. The Commission will impose a 2-minute time limit on all speakers addressing the Board.

**NON-EXEMPT MATERIALS** Non-exempt materials related to an item on this agenda submitted to the Commission after distribution of the agenda packet are available for public inspection on the Community Action Partnership website at [www.capriverside.org](http://www.capriverside.org)

**POSTED MATERIALS** In accordance with the Ralph M. Brown Act, this meeting agenda is posted at least 72 hours prior to the regularly scheduled meeting on the Community Action Partnership website ([www.capriverside.org](http://www.capriverside.org)). The agenda, supporting documents, and all writing received by the commission are public records and can be viewed online, but may not include all available or the most current documentation. All documentation along with the most updated versions can be requested via e-mail to [INFO@capriverside.org](mailto:INFO@capriverside.org), and/or by calling (951) 955-3217.