



Community Action Commission Minutes

Regular Quarterly Meeting
April 20, 2023, | 10:00 AM – 11:00 AM

2038 Iowa Ave., Suite B-101, Riverside, CA 92507
Training & Learning Center

Agenda Item	Action																																																																											
<p>A. Call To Order</p> <p>A. Roll Call / Quorum <i>Bylaws/Quorum: 51% of voting membership, not counting vacant seats. Low-Income Sector Alternate members have voting privilege in the absence of the Primary Member. Brown Act: Roll Call includes every single member and response must be by voice. Chat box is not permitted</i></p> <table border="0"> <thead> <tr> <th data-bbox="227 430 698 472">Name</th> <th data-bbox="714 430 876 472">District</th> <th data-bbox="893 430 1006 472">Roll Call</th> </tr> </thead> <tbody> <tr> <td colspan="3">Low-Income Primary Representatives</td> </tr> <tr> <td>Heather Flickinger</td> <td>1</td> <td>Absent</td> </tr> <tr> <td>Ana P. Calvillo</td> <td>2</td> <td>Present</td> </tr> <tr> <td>Annette Jones</td> <td>3</td> <td>Present</td> </tr> <tr> <td>Maurice Playford</td> <td>4</td> <td>Present</td> </tr> <tr> <td>Colleen Wallace</td> <td>5</td> <td>Present</td> </tr> <tr> <td colspan="3">Public Representatives</td> </tr> <tr> <td>Clarissa Cervantes</td> <td>1</td> <td>Present</td> </tr> <tr> <td>Leslie Altamirano</td> <td>2</td> <td>Present</td> </tr> <tr> <td>Lesa Sobek</td> <td>3</td> <td>Present</td> </tr> <tr> <td>Grace Garner</td> <td>4</td> <td>Absent</td> </tr> <tr> <td>Malcom Lilienthal</td> <td>5</td> <td>Present</td> </tr> <tr> <td colspan="3">Private Representatives</td> </tr> <tr> <td>Captain David Cain</td> <td>1</td> <td>Absent</td> </tr> <tr> <td>Dr. Alia Rodriguez</td> <td>2</td> <td>Present</td> </tr> <tr> <td>Dr. Keri Carstairs</td> <td>3</td> <td>Present</td> </tr> <tr> <td>Luz Gallegos</td> <td>4</td> <td>Present</td> </tr> <tr> <td>Carl Smith</td> <td>5</td> <td>Absent</td> </tr> <tr> <td colspan="3">Low-Income Alternate Representatives</td> </tr> <tr> <td>Vacant</td> <td>1</td> <td>Vacant</td> </tr> <tr> <td>Vacant</td> <td>2</td> <td>Vacant</td> </tr> <tr> <td>Lisa Castilone</td> <td>3</td> <td>Absent</td> </tr> <tr> <td>Maribel Gale</td> <td>4</td> <td>Present</td> </tr> <tr> <td>Vacant</td> <td>5</td> <td>Vacant</td> </tr> </tbody> </table>	Name	District	Roll Call	Low-Income Primary Representatives			Heather Flickinger	1	Absent	Ana P. Calvillo	2	Present	Annette Jones	3	Present	Maurice Playford	4	Present	Colleen Wallace	5	Present	Public Representatives			Clarissa Cervantes	1	Present	Leslie Altamirano	2	Present	Lesa Sobek	3	Present	Grace Garner	4	Absent	Malcom Lilienthal	5	Present	Private Representatives			Captain David Cain	1	Absent	Dr. Alia Rodriguez	2	Present	Dr. Keri Carstairs	3	Present	Luz Gallegos	4	Present	Carl Smith	5	Absent	Low-Income Alternate Representatives			Vacant	1	Vacant	Vacant	2	Vacant	Lisa Castilone	3	Absent	Maribel Gale	4	Present	Vacant	5	Vacant	<p>ACTION Quorum Present Call to Order: 10.09 a.m.</p>
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<p>B. Public Comment <i>At this time, comments from the audience may be made on items not listed on the agenda that are of public interest and within the subject matter jurisdiction of the Commission. The Board has a policy of limiting speakers to no more than two minutes. The Board cannot take action on items not listed on the agenda. Public input may be offered on agenda items when they come up for discussion and/or action.</i></p> <p>Public Comment:</p> <ul style="list-style-type: none"> - Bernard Murphy, Utility Assistance applicant presented two letters regarding his denial for assistance and one letter from him to Energy Services requesting a copy of the agency priority plan. Mr. Murphy's comment/request will be addressed/resolved by Monica Santana, CAP 	<p>ACTION - Mr. Murphy's will receive resolution and a copy of the agency priority plan from Monica Santana, CAP Energy Staff. The resolution will be communicated to the Executive Committee.</p>																																																																											

<p>Energy Staff. The resolution and copy of the priority plan will be presented to the Executive Committee.</p>	
<p>C. Director's Report</p> <p>A. CAP Quarterly Report 2nd Quarter- October 2022-December 2022 - Highlights about the April CalCAPA 2023 State Legislative & Advocacy Summit/Education Day</p> <p>B. Parkview Legacy Foundation Offering no-cost Bridges Out of Poverty Training for the entire Commission for increasing knowledge and awareness about poverty-related issues</p>	<p>ACTION</p> <p>The commission was interested and will be scheduling two-hour trainings (part 1 & 2) on same days as the next two commission meetings.</p>
<p>D. Consent Agenda</p> <p><i>All Consent Agenda item(s) listed below are considered to be routine by the Commission and will be enacted by one motion. There will be no separate discussion of items unless a commissioner so requests, in which event the item(s) will be considered following approval of the Consent Agenda.</i></p> <p>A. Meeting Minutes - Approve: 1. Regular Meeting Minutes – January 19, 2023</p> <p>B. Agreements 1. Receive and File agreements – from December 7, 2022, through March 13, 2023 2. FY 22/23 First Quarter Budget Adjustment</p>	<p>ACTION</p> <p>Motion Carries</p> <p>Vote Motion to approve: Wallace Second: Altamirano Recuse/Abstain: Sobek Majority Ayes; no oppose</p>
<p>E. Commission Tasks</p> <p>A. Executive Committee Report 1. Change meeting Date from 5/18 to 5/25</p> <p>B. Planning, Evaluation and Finance Committee Assignments</p> <p>C. Form 700 Filing Requirement Acknowledgment</p>	<p>ACTION</p> <p><u>Item A: Motion Carries</u></p> <p>Vote Motion: Sobek Second: Rodriguez Abstain: none Oppose: none</p>
<p>F. Announcements</p> <p>A. The month of May is Community Action Month 1. Volunteer Recognition Event and Open House Save-a-Date in progress.</p> <p>B. Thank you for participating in the March 2023 Orientations</p> <p>C. Retreat / Strategic Plan 4-20-2023, 11:00-2:00 p.m.</p>	<p>INFORMATIONAL</p>
<p>G. Adjourn</p> <p>Motion to adjourn: Wallace Second: Sobek All Ayes; no oppose</p>	<p>ACTION</p> <p>Adjourn 10:54 a.m. Motion Carries</p>

CONFLICT OF INTEREST ADVISEMENT Board members please be advised: If an Agenda item relates to the provision of services by you, your immediate family, the entity you represent, or any person who has made \$250.00 in campaign contributions to you during the last twelve months, or if approval or disapproval of an Agenda item would have a foreseeable material effect on an economic interest of you, your immediate family, or the entity you represent, then please follow these procedures: *“When the Agenda item is first introduced, please immediately announce that you are recusing yourself from participating in the agenda item and then refrain from discussing, voting on, or otherwise influencing the Board’s consideration of the Agenda item.”*

ACCESSIBILITY Accommodations under the Americans with Disabilities Act are available upon request. Requests must be made at least 72 hours prior to meeting, Monday through Friday, from 8 a.m. to 5 p.m. Later requests will be accommodated to the extent feasible. There are two ways of requesting reasonable accommodations:

- 2) By phone, please call (951) 955-3217 and/or (951) 955-3893, TTY (800) 511-1110
- 3) E-mail INFO@capriverside.org

PUBLIC NOTICE While commission meetings are open to the public, time constraints limit the commission’s ability to permit open discussions with members of the audience. Persons requesting to address the commission on matters not on the agenda but within the jurisdiction of the commission should do so under the agenda item Public Comments. Persons requesting to address the commission on an agenda item should register with staff prior to the meeting via e-mail to INFO@capriverside.org or phone (951) 955-3217 and/or (951) 955-3893. The Commission will impose a 2-minute time limit on all speakers addressing the Board.

NON-EXEMPT MATERIALS Non-exempt materials related to an item on this agenda submitted to the Commission after distribution of the agenda packet are available for public inspection on the Community Action Partnership website at www.capriverside.org

POSTED MATERIALS In accordance with the Ralph M. Brown Act, this meeting agenda is posted at least 72 hours prior to the regularly scheduled meeting on the Community Action Partnership website (www.capriverside.org). The agenda, supporting documents, and all writing received by the commission are public records and can be viewed online, but may not include all available or the most current documentation. All documentation along with the most updated versions can be requested via e-mail to INFO@capriverside.org, and/or by calling (951) 955-3217.

Next Regular Quarterly Meeting: July 20, 2023, at 5:30 p.m. Location: CAP Riverside, 2038 Iowa Ave., Suite B-101, Riverside Training & Learning Center	
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Submitted by:

Malcolm Lilienthal, Commission Officer Secretary:


Signature

8/17/2023
Date