

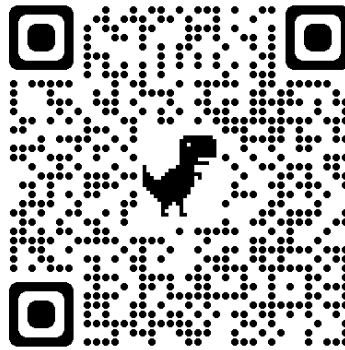
## Community Action Commission Minutes

Regular Quarterly Meeting  
January 19, 2023 | 5:30 PM – 7:30 PM

Zoom Video Conferencing | [www.capriverside.org](http://www.capriverside.org)  
2038 Iowa Avenue, Suite B-101, Riverside, CA 92507

Meeting was livestreamed via CAP Riverside's Facebook and YouTube channel/Meeting Recording:

<https://www.youtube.com/watch?v=17NtGZJKItI&t=34s>



Agenda Item	Action																																																																														
<p>A. Call To Order</p> <p>A. Roll Call / Quorum</p> <p><i>Bylaws/Quorum: 51% of voting membership, not counting vacant seats. Low-Income Sector Alternate members have voting privilege in the absence of the Primary Member. Brown Act: Roll Call includes every single member and response must be by voice. Chat box is not permitted</i></p> <table border="1" data-bbox="224 411 1062 1358"> <thead> <tr> <th>Name</th> <th>District</th> <th>Roll Call</th> </tr> </thead> <tbody> <tr> <td colspan="3">Low-Income Primary Representatives</td> </tr> <tr> <td>Heather Flickinger</td> <td>1</td> <td>Absent</td> </tr> <tr> <td>Vacant</td> <td>2</td> <td>Vacant</td> </tr> <tr> <td>Annette Jones</td> <td>3</td> <td>Present</td> </tr> <tr> <td>Maurice Playford</td> <td>4</td> <td>Present</td> </tr> <tr> <td>Colleen Wallace</td> <td>5</td> <td>Present</td> </tr> <tr> <td colspan="3">Public Representatives</td> </tr> <tr> <td>Clarissa Cervantes</td> <td>1</td> <td>Present</td> </tr> <tr> <td>Leslie Altamirano</td> <td>2</td> <td>Absent</td> </tr> <tr> <td>Lesa Sobek</td> <td>3</td> <td>Absent</td> </tr> <tr> <td>Grace Garner</td> <td>4</td> <td>Present</td> </tr> <tr> <td>Malcom Lilienthal</td> <td>5</td> <td>Present</td> </tr> <tr> <td colspan="3">Private Representatives</td> </tr> <tr> <td>Captain David Cain</td> <td>1</td> <td>Present</td> </tr> <tr> <td>Dr. Alia Rodriguez</td> <td>2</td> <td>Present</td> </tr> <tr> <td>Dr. Keri Carstairs</td> <td>3</td> <td>Present</td> </tr> <tr> <td>Luz Gallegos</td> <td>4</td> <td>Absent</td> </tr> <tr> <td>Carl Smith</td> <td>5</td> <td>Absent</td> </tr> <tr> <td colspan="3">Low-Income Alternate Representatives</td> </tr> <tr> <td>Vacant</td> <td>1</td> <td>Vacant</td> </tr> <tr> <td>Vacant</td> <td>2</td> <td>Vacant</td> </tr> <tr> <td>Lisa Castilone</td> <td>3</td> <td>Present</td> </tr> <tr> <td>Maribel Gale</td> <td>4</td> <td>Present</td> </tr> <tr> <td>*cell phone connection-no audio/video</td> <td></td> <td></td> </tr> <tr> <td>Vacant</td> <td>5</td> <td>Vacant</td> </tr> </tbody> </table>	Name	District	Roll Call	Low-Income Primary Representatives			Heather Flickinger	1	Absent	Vacant	2	Vacant	Annette Jones	3	Present	Maurice Playford	4	Present	Colleen Wallace	5	Present	Public Representatives			Clarissa Cervantes	1	Present	Leslie Altamirano	2	Absent	Lesa Sobek	3	Absent	Grace Garner	4	Present	Malcom Lilienthal	5	Present	Private Representatives			Captain David Cain	1	Present	Dr. Alia Rodriguez	2	Present	Dr. Keri Carstairs	3	Present	Luz Gallegos	4	Absent	Carl Smith	5	Absent	Low-Income Alternate Representatives			Vacant	1	Vacant	Vacant	2	Vacant	Lisa Castilone	3	Present	Maribel Gale	4	Present	*cell phone connection-no audio/video			Vacant	5	Vacant	<p>ACTION</p> <p>Quorum Present</p> <p>Call to Order: 5:34 p.m.</p>
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<p>C. Public Comment  <i>At this time, comments from the audience may be made on items not listed on the agenda that are of public interest and within the subject matter jurisdiction of the Commission. The Board has a policy of limiting speakers to no more than two minutes. The Board cannot take action on items not listed on the agenda. Public input may be offered on agenda items when they come up for discussion and/or action.</i></p> <p>Colleen Wallace made comment regarding CAP Utility Assistance Program outreach in the City of Banning.</p>	<p><b>ACTION</b>  - Colleen Wallace, public comment as City of Banning resident noted.</p>																																							
<p>D. Guest Speaker Presentation  A. AB 2449 (Brown Act/Remote Teleconference Meetings)</p>	<p><b>PRESENTATION</b>  - Steph K. Nelson, Deputy County Counsel, Office of County Counsel, County of Riverside</p>																																							
<p>E. <b>Director's Report</b>  A. CAP Quarterly Report  B. 2022 Annual Report Video</p>	<p><b>INFORMATIONAL</b>  - Presentations by Karla Lopez del Rio</p>																																							

<p>F. Consent Agenda  <i>All Consent Agenda item(s) listed below are considered to be routine by the Commission and will be enacted by one motion. There will be no separate discussion of items unless a commissioner so requests, in which event the item(s) will be considered following approval of the Consent Agenda.</i></p> <p>A. Meeting Minutes - Approve:  1. Regular Meeting Minutes – November 17, 2022</p> <p>B. Agreements  1. Receive and File agreements – from October 20, 2022, through December 7, 2022  A. IRS VITA Agreement MT#18231  2. Approve Agreements  A. 2023 CSBG Contract # 23F-4032</p> <p><b>All Ayes; no oppose</b></p> <table border="1"> <thead> <tr> <th>Name</th> <th>District</th> <th>Roll Call</th> </tr> </thead> <tbody> <tr> <td colspan="3">Low-Income Primary Representatives</td> </tr> <tr> <td>Annette Jones</td> <td>3</td> <td>Aye</td> </tr> <tr> <td>Maurice Playford</td> <td>4</td> <td>Aye</td> </tr> <tr> <td>Colleen Wallace</td> <td>5</td> <td>Second</td> </tr> <tr> <td colspan="3">Public Representatives</td> </tr> <tr> <td>Clarissa Cervantes</td> <td>1</td> <td>Motion</td> </tr> <tr> <td>Grace Garner</td> <td>4</td> <td>Aye</td> </tr> <tr> <td>Malcom Lilienthal</td> <td>5</td> <td>Aye</td> </tr> <tr> <td colspan="3">Private Representatives</td> </tr> <tr> <td>Captain David Cain</td> <td>1</td> <td>Aye</td> </tr> <tr> <td>Dr. Alia Rodriguez</td> <td>2</td> <td>Aye</td> </tr> <tr> <td>Dr. Keri Carstairs</td> <td>3</td> <td>Aye</td> </tr> </tbody> </table>	Name	District	Roll Call	Low-Income Primary Representatives			Annette Jones	3	Aye	Maurice Playford	4	Aye	Colleen Wallace	5	Second	Public Representatives			Clarissa Cervantes	1	Motion	Grace Garner	4	Aye	Malcom Lilienthal	5	Aye	Private Representatives			Captain David Cain	1	Aye	Dr. Alia Rodriguez	2	Aye	Dr. Keri Carstairs	3	Aye	<p>ACTION  - Motion Carries</p>
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<p>G. Commission Reconstitution  A. 2023 Commission Meeting Schedule  B. 2023 Executive Committee Meeting Schedule  C. Planning, Evaluation and Finance Committee Assignments</p>	<p>ACTION</p>																																							
<p>H. Announcements  A. Commission - Orientation Update-  i. Orientation Date/Time/Location by District  B. Annual Commission Retreat/ Strategic Plan (In-Person)  i. April 20, 2023  C. 2022/2023 Statement of Economic Interest (FPPC Form 700) filing deadline is April 2023</p>	<p>INFORMATIONAL</p>																																							
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Next Regular Quarterly Meeting: April 20, 2023, at 10:00 a.m.  
Location: East Riverside County/Indio

Retreat/Strategic Plan & Commission Regular Quarterly Meeting  
In-Person  
Date: April 20, 2023  
Time: 10:00-2:00 p.m.  
Location: TBD/Indio

Submitted by:

Malcolm Lilienthal, Commission Officer Secretary:

\_\_\_\_\_

Signature

Date

CONFLICT OF INTEREST ADVISEMENT Board members please be advised: If an Agenda item relates to the provision of services by you, your immediate family, the entity you represent, or any person who has made \$250.00 in campaign contributions to you during the last twelve months, or if approval or disapproval of an Agenda item would have a foreseeable material effect on an economic interest of you, your immediate family, or the entity you represent, then please follow these procedures: ***“When the Agenda item is first introduced, please immediately announce that you are recusing yourself from participating in the agenda item and then refrain from discussing, voting on, or otherwise influencing the Board’s consideration of the Agenda item.”***

ACCESSIBILITY Accommodations under the Americans with Disabilities Act are available upon request. Requests must be made at least 72 hours prior to meeting, Monday through Friday, from 8 a.m. to 5 p.m. Later requests will be accommodated to the extent feasible. There are two ways of requesting reasonable accommodations:

- 2) By phone, please call (951) 955-3217 and/or (951) 955-3893, TTY (800) 511-1110
- 3) E-mail [INFO@capriverside.org](mailto:INFO@capriverside.org)

PUBLIC NOTICE **While commission meetings are open to the public, time constraints limit the commission’s ability** to permit open discussions with members of the audience. Persons requesting to address the commission on matters not on the agenda but within the jurisdiction of the commission should do so under the agenda item Public Comments. Persons requesting to address the commission on an agenda item should register with staff prior to the meeting via e-mail to [INFO@capriverside.org](mailto:INFO@capriverside.org) or phone (951) 955-3217 and/or (951) 955-3893. The Commission will impose a 2-minute time limit on all speakers addressing the Board.

NON-EXEMPT MATERIALS Non-exempt materials related to an item on this agenda submitted to the Commission after distribution of the agenda packet are available for public inspection on the Community Action Partnership website at [www.capriverside.org](http://www.capriverside.org)

POSTED MATERIALS In accordance with the Ralph M. Brown Act, this meeting agenda is posted at least 72 hours prior to the regularly scheduled meeting on the Community Action Partnership website ([www.capriverside.org](http://www.capriverside.org)). The agenda, supporting documents, and all writing received by the commission are public records and can be viewed online, but may not include all available or the most current documentation. All documentation along with the most updated versions can be requested via e-mail to [INFO@capriverside.org](mailto:INFO@capriverside.org), and/or by calling (951) 955-3217.