

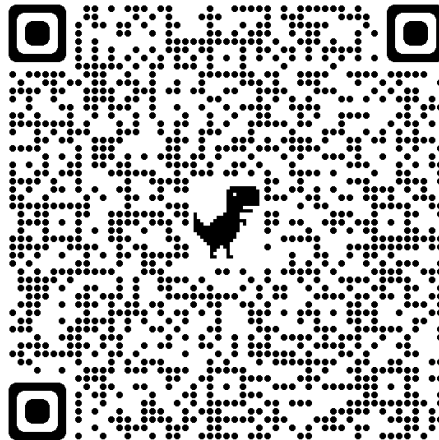
Community Action Commission Minutes

Regular Monthly Meeting
November 17, 2022 | 5:30 PM – 7:30 PM

Zoom Video Conferencing | www.capriverside.org
2038 Iowa Avenue, Suite B-101, Riverside, CA 92507

Meeting was livestreamed via CAP Riverside's Facebook and YouTube channel/Meeting Recording:

https://www.youtube.com/watch?v=6_3YBbcQ95c&t=199s



A. Call To Order

A. Roll Call / Quorum

Bylaws/Quorum: 51% of voting membership, not counting vacant seats. Low-Income Sector Alternate members have voting privilege in the absence of the Primary Member. Brown Act: Roll Call includes every single member and response must be by voice. Chat box is not permitted

Name	District	Roll Call
Low-Income Primary Representatives		
Heather Flickinger	1	Present
Vacant	2	Vacant
Annette Jones	3	Present
Maurice Playford	4	Present
Colleen Wallace	5	Present
Public Representatives		
Clarissa Cervantes	1	Present
Leslie Altamirano	2	Absent
Lesa Sobek	3	Present
Grace Garner	4	Excused
Malcom Lilienthal	5	Present
Private Representatives		
Captain David Cain	1	Excused
Dr. Alia Rodriguez	2	Present
Dr. Keri Carstairs	3	Excused
Luz Gallegos	4	Absent
Carl Smith	5	Absent
Low-Income Alternate Representatives		
Vacant	1	Vacant
Vacant	2	Vacant
Lisa Castilone	3	Absent
Maribel Gale	4	Excused
Vacant	5	Vacant

ACTION

Quorum Present
Call to Order: 5:36 p.m.

B. Resolution – Approval of Resolution No. 2022-04, Authorizing Remote Teleconference Meeting

ACTION

- Motion Carries

All Ayes; no oppose

Name	District	Roll Call
Low-Income Primary Representatives		
Heather Flickinger	1	Aye
Annette Jones	3	Aye
Maurice Playford	4	Aye
Colleen Wallace	5	Second
Public Representatives		
Clarissa Cervantes	1	Aye
Lesa Sobek	3	Aye
Malcom Lilienthal	5	Aye

<table border="1"> <tr> <th colspan="3">Private Representatives</th> </tr> <tr> <td>Dr. Alia Rodriguez</td> <td>2</td> <td>Motion</td> </tr> </table>	Private Representatives			Dr. Alia Rodriguez	2	Motion																															
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<p>B. Approval of Agenda All Ayes; no oppose</p> <table border="1"> <thead> <tr> <th>Name</th> <th>District</th> <th>Roll Call</th> </tr> </thead> <tbody> <tr> <td colspan="3">Low-Income Primary Representatives</td> </tr> <tr> <td>Heather Flickinger</td> <td>1</td> <td>Aye</td> </tr> <tr> <td>Annette Jones</td> <td>3</td> <td>Aye</td> </tr> <tr> <td>Maurice Playford</td> <td>4</td> <td>Aye</td> </tr> <tr> <td>Colleen Wallace</td> <td>5</td> <td>Motion</td> </tr> <tr> <td colspan="3">Public Representatives</td> </tr> <tr> <td>Clarissa Cervantes</td> <td>1</td> <td>Aye</td> </tr> <tr> <td>Lesa Sobek</td> <td>3</td> <td>Second</td> </tr> <tr> <td>Malcom Lilienthal</td> <td>5</td> <td>Aye</td> </tr> <tr> <td colspan="3">Private Representatives</td> </tr> <tr> <td>Dr. Alia Rodriguez</td> <td>2</td> <td>Aye</td> </tr> </tbody> </table>	Name	District	Roll Call	Low-Income Primary Representatives			Heather Flickinger	1	Aye	Annette Jones	3	Aye	Maurice Playford	4	Aye	Colleen Wallace	5	Motion	Public Representatives			Clarissa Cervantes	1	Aye	Lesa Sobek	3	Second	Malcom Lilienthal	5	Aye	Private Representatives			Dr. Alia Rodriguez	2	Aye	<p>ACTION</p> <ul style="list-style-type: none"> - Motion Carries
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<p>C. Public Comment</p> <p><i>At this time, comments from the audience may be made on items not listed on the agenda that are of public interest and within the subject matter jurisdiction of the Commission. The Board has a policy of limiting speakers to no more than two minutes. The Board cannot take action on items not listed on the agenda. Public input may be offered on agenda items when they come up for discussion and/or action.</i></p> <p>Quorum change: 5:42 p.m. M. Lilienthal, left zoom 5:43 p.m. M. Lilienthal, re-joined zoom 5:43 p.m. Quorum maintained/confirmed</p>	<p>ACTION</p> <ul style="list-style-type: none"> - No public comments 																																				
<p>D. Guest Speaker Presentation</p> <p>A. None</p>	<p>PRESENTATION</p> <ul style="list-style-type: none"> - None 																																				
<p>E. Director's Report</p> <p>A. National Association for State Community Service Programs (NASCSPP) 2022 Annual Training Conference B. Cal CAPA 2022 Annual Conference</p>	<p>INFORMATIONAL</p> <ul style="list-style-type: none"> - Presentations by Karla Lopez del Rio 																																				
<p>F. Consent Agenda</p> <p><i>All Consent Agenda item(s) listed below are considered to be routine by the Commission and will be enacted by one motion. There will be no separate discussion of items unless a commissioner so requests, in which event the item(s) will be considered following approval of the Consent Agenda.</i></p> <p>A. Meeting Minutes - Approve: 1. Regular Meeting Minutes – October 20, 2022</p>	<p>ACTION</p> <ul style="list-style-type: none"> - Motion Carries 																																				

2. Regular Meeting Minutes – September 15, 2022
3. Regular Meeting Minutes – July 21, 2022
4. Informational Meeting Notes – May 19, 2022

B. Agreements

1. Receive and File – from June 07, 2022, through October 20, 2022
 - A. 2nd Amendment, Community Services Block Grant CARES Act
2. Approve Agreements
 - A. MOU between Molina Healthcare and Community Action Partnership (facility use)
 - B. LIHEAP 2023 contract 23B-5027**

All Ayes; no oppose

Name	District	Roll Call
Low-Income Primary Representatives		
Heather Flickinger	1	Aye
Annette Jones	3	Aye
Maurice Playford	4	Aye
Colleen Wallace	5	Aye
Public Representatives		
Clarissa Cervantes	1	Motion
Lesa Sobek	3	Second
Malcom Lilienthal	5	Aye
Private Representatives		
Dr. Alia Rodriguez	2	Aye

G. Commission Reconstitution

- A. Low-Income Sector Election Update
- B. Approval of Official Documents
 - a. Bylaws Amendment

All Ayes; no oppose

Name	District	Roll Call
Low-Income Primary Representatives		
Heather Flickinger	1	Aye
Annette Jones	3	Second
Maurice Playford	4	Aye
Colleen Wallace	5	Motion
Public Representatives		
Clarissa Cervantes	1	Aye
Lesa Sobek	3	Aye
Malcom Lilienthal	5	Aye
Private Representatives		
Dr. Alia Rodriguez	2	Aye

- b. Policy on Election of Low-Income Representative

All Ayes; no oppose

Name	District	Roll Call
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ACTION

District 2 Low-Income Sector Representative elected: Ana Calvillo
- Informational

Bylaws Amendment to hold quarterly meetings and add a Low-Income Representative Officer to the board.
- Motion Carries

Policy on Election of Low-Income Representative
- Motion Carries

Low-Income Primary Representatives		
Heather Flickinger	1	Aye
Annette Jones	3	Aye
Maurice Playford	4	Aye
Colleen Wallace	5	Aye
Public Representatives		
Clarissa Cervantes	1	Aye
Lesa Sobek	3	Second
Malcom Lilienthal	5	Aye
Private Representatives		
Dr. Alia Rodriguez	2	Motion

C. Election of Officers / Executive Committee

1. Chair

NOMINATIONS:

Sobek nominates Wallace; nomination accepted

Rodriguez nominates Rodriguez

Vote Roll Call

Name	District	Roll Call
Low-Income Primary Representatives		
Heather Flickinger	1	Wallace
Annette Jones	3	Wallace
Maurice Playford	4	Wallace
Colleen Wallace	5	Wallace
Public Representatives		
Clarissa Cervantes	1	Wallace
Lesa Sobek	3	Wallace
Malcom Lilienthal	5	Wallace
Private Representatives		
Dr. Alia Rodriguez	2	Rodriguez

Motion: Elect Colleen Wallace to Chair/Officer

All Ayes; no oppose

Name	District	Roll Call
Low-Income Primary Representatives		
Heather Flickinger	1	Aye
Annette Jones	3	Aye
Maurice Playford	4	Aye
Colleen Wallace	5	Aye
Public Representatives		
Clarissa Cervantes	1	Second
Lesa Sobek	3	Motion
Malcom Lilienthal	5	Aye
Private Representatives		
Dr. Alia Rodriguez	2	Aye

Election of Chair:

Colleen Wallace

- Motion Carries

2. Vice Chair
 NOMINATIONS:
 Sobek nominates Rodriguez; nomination accepted
 Motion: Elect Alia Rodriguez to Vice Chair/Officer

Vote Roll Call – All Ayes; no oppose

Name	District	Roll Call
Low-Income Primary Representatives		
Heather Flickinger	1	Aye
Annette Jones	3	Aye
Maurice Playford	4	Aye
Colleen Wallace	5	Second
Public Representatives		
Clarissa Cervantes	1	Aye
Lesa Sobek	3	Aye
Malcom Lilienthal	5	Motion
Private Representatives		
Dr. Alia Rodriguez	2	Aye

Election of Vice Chair:
 Alia Rodriguez
 - Motion Carries

3. Secretary
 NOMINATIONS:
 Sobek nominates Jones; nomination declined
 Rodriguez nominates Lilienthal; nomination accepted
 Motion: Elect Malcolm Lilienthal to Secretary/Officer

Vote Roll Call – All Ayes; no Oppose

Name	District	Roll Call
Low-Income Primary Representatives		
Heather Flickinger	1	Aye
Annette Jones	3	Aye
Maurice Playford	4	Aye
Colleen Wallace	5	Motion
Public Representatives		
Clarissa Cervantes	1	Aye
Lesa Sobek	3	Second
Malcom Lilienthal	5	Aye
Private Representatives		
Dr. Alia Rodriguez	2	Aye

Election of Secretary:
 Malcom Lilienthal
 - Motion Carries

4. Low-Income Representative
 NOMINATIONS:
 Sobek nominates Jones; nomination accepted
 Motion:
Elect Annette Jones to Low-Income Representative/Officer

Vote Roll Call - All Ayes; no oppose

Name	District	Roll Call
Low-Income Primary Representatives		

Election of
 Low-Income
 Representative:
 Annette Jones
 - Motion Carries

Heather Flickinger	1	Aye
Annette Jones	3	Aye
Maurice Playford	4	Aye
Colleen Wallace	5	Aye
Public Representatives		
Clarissa Cervantes	1	Aye
Lesa Sobek	3	Motion
Malcom Lilienthal	5	Second
Private Representatives		
Dr. Alia Rodriguez	2	Aye

5. Ex-Officio Member
NOMINATIONS:
Sobek nominates Playford; nomination accepted
Motion:
Elect Maurice Playford to Ex-Officio Member/Officer

Vote Roll Call - All Ayes; no oppose

Name	District	Roll Call
Low-Income Primary Representatives		
Heather Flickinger	1	Aye
Annette Jones	3	Aye
Maurice Playford	4	Aye
Colleen Wallace	5	Second
Public Representatives		
Clarissa Cervantes	1	Aye
Lesa Sobek	3	Aye
Malcom Lilienthal	5	Motion
Private Representatives		
Dr. Alia Rodriguez	2	Aye

Election of
Ex-Officio Member:
Maurice Playford
- Motion Carries

H. Announcements

- A. Commission - Orientation Update-
i. Rescheduled
B. Annual Commission Retreat/ Strategic Plan (In-Person)
i. Set date based on meeting frequency

INFORMATIONAL

Five Orientations will be provided. One in each district.
Dec. 2nd Orientation cancelled.

Retreat/Strategic Plan
Date: April 20, 203
Time: 10:00-2:00 p.m.
Location: County central location TBD

I. Adjourn

ACTION

Adjourn 6:30 p.m.
- Motion Carries

All Ayes; no oppose

Name	District	Roll Call
Low-Income Primary Representatives		
Heather Flickinger	1	Second
Annette Jones	3	Aye
Maurice Playford	4	Aye
Colleen Wallace	5	Motion
Public Representatives		
Clarissa Cervantes	1	Aye
Lesa Sobek	3	Aye
Malcom Lilienthal	5	Aye
Private Representatives		
Dr. Alia Rodriguez	2	Aye

Next Regular Meeting: January 19, 2023, at 5:30 p.m.

Submitted by:

Malcolm Lilienthal, Commission Officer Secretary: _____
Signature Date

CONFLICT OF INTEREST ADVISEMENT Board members please be advised: If an Agenda item relates to the provision of services by you, your immediate family, the entity you represent, or any person who has made \$250.00 in campaign contributions to you during the last twelve months, or if approval or disapproval of an Agenda item would have a foreseeable material effect on an economic interest of you, your immediate family, or the entity you represent, then please follow these procedures: *“When the Agenda item is first introduced, please immediately announce that you are recusing yourself from participating in the agenda item and then refrain from discussing, voting on, or otherwise influencing the Board’s consideration of the Agenda item.”*

ACCESSIBILITY Accommodations under the Americans with Disabilities Act are available upon request. Requests must be made at least 72 hours prior to meeting, Monday through Friday, from 8 a.m. to 5 p.m. Later requests will be accommodated to the extent feasible. There are two ways of requesting reasonable accommodations:

- 2) By phone, please call (951) 955-3217 and/or (951) 955-3893, TTY (800) 511-1110
- 3) E-mail INFO@capriverside.org

PUBLIC NOTICE While commission meetings are open to the public, time constraints limit the commission’s ability to permit open discussions with members of the audience. Persons requesting to address the commission on matters not on the agenda but within the jurisdiction of the commission should do so under the agenda item Public Comments. Persons requesting to address the commission on an agenda item should register with staff prior to the meeting via e-mail to INFO@capriverside.org or phone (951) 955-3217 and/or (951) 955-3893. The Commission will impose a 2-minute time limit on all speakers addressing the Board.

NON-EXEMPT MATERIALS Non-exempt materials related to an item on this agenda submitted to the Commission after distribution of the agenda packet are available for public inspection on the Community Action Partnership website at www.capriverside.org

POSTED MATERIALS In accordance with the Ralph M. Brown Act, this meeting agenda is posted at least 72 hours prior to the regularly scheduled meeting on the Community Action Partnership website (www.capriverside.org). The agenda, supporting documents, and all writing received by the commission are public records and can be viewed online, but may not include all available or the most current documentation. All documentation along with the most updated versions can be requested via e-mail to INFO@capriverside.org, and/or by calling (951) 955-3217.