

Commission Action Commission

Committees & Duties

Committees	Duties
Standing	All standing committees shall be composed of CAC members. Committee membership shall fairly reflect the composition of the CAC -to the extent possible. The standing committee chairperson shall be responsible for providing the leadership and direction necessary to carry out the committee's goals and functions. The committee chairperson shall provide a report on the committee's activities at the regular CAC meetings.
Executive	The Executive Committee shall be composed of the officers of the CAC. The CAC Chairperson shall serve as Chairperson of the Executive Committee. The Executive Committee shall review and approve the agenda for each regular monthly meeting in consultation with the Executive Director.
Planning, Evaluation, and Finance	The Planning, Evaluation, and Finance (PE&F) Committee shall be composed of at least three (3) Commission members, one from each sector (when possible) and shall recommend action to the CAC for vote. The PE&F Committee shall make recommendations on grant applications, needs assessments, selection of delegate agencies, and other program and funding matters. The PE&F Committee will review and comment on various agreements and recommend approval to the full Commission. The Vice-Chairperson shall serve as Chairperson of the PE&F Committee.
Ad-hoc	Ad-hoc committees may be formed as needed by a majority vote of CAC members present. All ad-hoc committees shall be composed of CAC members. Ad-hoc committee membership shall fairly reflect the composition of the CAC to the extent possible. The Chairperson of each ad-hoc committee shall be selected by a majority vote of CAC members present. The CAC operates with special (ad-hoc) committees as the need arises. The ad-hoc Committee shall be composed of at least three CAC members. The purpose of the ad-hoc committee must so be stated in the creating motion. When the ad-hoc committee's purpose has been achieved, the committee shall be dissolved.
Additional Standing	Additional standing committees may be formed as needed by a majority vote of CAC members present. All additional standing committees shall be composed of CAC members. Additional standing committee membership shall fairly reflect the composition of the CAC to the extent possible. The Chairperson of additional standing committees shall be selected by a majority vote of the CAC members present. Additional standing committees shall be composed of at least three CAC members.