

COMMUNITY ACTION COMMISSION STAFF REPORT

AGENDA ITEM #:

DATE: 7/21/22

SUBJECT: 3rd Amendment to the Weatherization Contract MT# 18298

RECOMMENDATION: Accept Additional Funding from the State of California Department of Community Services and Development (CSD) for the CAP Weatherization Program to be Applied to Existing Weatherization Subcontractor Agreements and Approve the Form of the Third Amendment to the Professional Services Agreement; All Districts. [\$743,178 - 100% State of California Department of Community Services and Development Funds]

BACKGROUND: The State of California's Department of Community Services and Development (CSD) sponsors the Low-Income Home Energy Assistance Program (LIHEAP) and the Department of Energy (DOE) grant program. This program provides local agencies with the financial resources to hire contractors that will install, repair, or renovate the heating, cooling, insulation, and weatherization needs of dwellings belonging to low-income individuals. The County of Riverside Community Action Partnership (CAP) receives LIHEAP and DOE funding annually and currently has \$1,789,835 available for contracted services via funding awards and amendments to funding awards.

On July 10, 2020, CAP published a Request for Qualifications (RFQ) No. 2020-001 to find and evaluate local contractors to do the weatherization work required by the CSD LIHEAP grant. CAP had qualified six local contractors that met the criteria to participate in this program and entered into Professional Services Agreements for Weatherization Services with the following contractors: Builder Services Group Inc. dba TruTeam of California, WSCL, Inc., Reliable Energy Management, Inc., Greencat Inc., John Harrison Contracting, Inc., and Campesinos Unidos, Inc. ("Weatherization Subcontractor Agreements"). On April 13, 2021 (Minute Order 3.15), the Board approved HWS/CAP's selection of the above-listed contractors and the subsequent Weatherization Subcontractor Agreements. These agreements have since been amended to extend the period of performance until July 1, 2022 by the Board on November 9, 2021 (Minute Order 3.8).

The total dollar amount of the Weatherization Subcontractor Agreements with the contractors is not a guarantee of payment amount. The total dollar amount is the maximum amount that is available per contractor for performing billable work under the CSD contract. Any unspent contract amount will be carried forward to the next fiscal year, pursuant to the terms of the funding source.

As additional funding becomes available for weatherization services, CAP will bring the funding before the Board of Supervisors to ask that the funds to be added to the agreements with the subcontractors. Staff recommends that the Board of Supervisors now approve the additional funds in the amount of \$743,178 to be applied to selected Weatherization Subcontractor Agreements and approve the form of the 3rd Amendment.

CONTRACTING AND PRICE REASONABLENESS: N/A

COMMUNITY IMPACT/ALIGNMENT WITH COMMUNITY ACTION PLAN: CAP is the Project Sponsor and has administered the LIHEAP program for many years. As Project Sponsor, CAP plans, coordinates, and monitors weatherization services for eligible Riverside County residents. Such services include the repair or replacement of HVAC systems, insulation, weatherstripping, furnaces, heaters, and energy efficient lighting in effort to reduce energy costs.

IMPACT ON CURRENT CAP OPERATIONS: CSD has awarded CAP a total of \$8,181,200 in grant funding from its LIHEAP funds (Contract #22B-4027) for the period November 1, 2021, through June 30, 2023; of which \$743,178 is available for weatherization services for eligible low-income Riverside County residents. The addition of this most recent grant of \$743,178 will bring the aggregate not to exceed amount for all Weatherization contracts to \$2,533,013.

PE&F COMMITTEE REVIEW:

Date:

Approval: Yes/No

EXECUTIVE COMMITTEE REVIEW:

Date:

Approval: Yes/No

BOARD OF SUPERVISORS CONCURRENCE

Required: Yes/No