



# Community Action Commission EXECUTIVE COMMITTEE Agenda

Regular Quarterly Meeting

August 17, 2023 | 5:30 PM – 6:30 PM

2038 Iowa Avenue, Suite B-101, Riverside, CA 92507  
Lois Carson Conference Room

This meeting is accessible to persons with disabilities. Alternative formats are available upon request. In compliance with the Americans with Disabilities Act, if you require reasonable accommodations please contact (951) 955-3217 TTY (800) 511-1110 or by e-mail at [info@capriverside.org](mailto:info@capriverside.org). Requests must be made at least 72 hours prior to meeting, Monday through Friday, from 8 a.m. to 5 p.m. Later requests will be accommodated to the extent feasible.

Agenda Item	Lead	Item Type
<p>I. <b>Call To Order</b>  A. <a href="#">Roll Call</a></p>	Karla Lopez Del Rio, Executive Director	Action
<p>II. <b>Public Comment</b>  <i>At this time, comments from the audience may be made on items not listed on the agenda that are of public interest and within the subject-matter jurisdiction of the Commission. The Board has a policy of limiting speakers to no more than two minutes. The Board cannot take action on items not listed on the agenda. Public input may be offered on agenda items when they come up for discussion and/or action.</i></p>	Lopez del Rio	None
<p>III. <b>Old Business</b>  A. None</p>	Wallace	Action
<p>IV. <b>New Business</b>  A. <a href="#">Department of Community Services and Development Community Services Division Monitoring Report (Rev. Mar-23)</a> (Informational Report)  B. <a href="#">2023 Onsite Monitoring Report C-23-041</a> (Disclosing Outcomes to the Committee)</p>	Lopez del Rio/Wallace	Action
<p>V. <b>Announcements</b>  A. <a href="#">NCAP Annual Convention</a>  1). Discuss Duties and Responsibilities of Attending the Event  a). <a href="#">Policy D-1 Reimbursement for General Travel and Other Actual and Necessary Expenses</a>  B. <a href="#">Open House for Partners August 17, 2023, 12PM-3PM</a>  C. Weatherization Month October 2023</p>	Lopez del Rio	Informational
<p>VI. <b>Adjourn</b>  <b>Next Meeting:</b> October 19, 2023, 5:30 p.m.  CAP Riverside  <a href="#">2038 Iowa Avenue, Suite B-101, Riverside, CA 92507</a>    10/19/23 5:30-7:45 p.m.  Parkview Legacy Foundation Bridges Out of Poverty training (<b>Part 2</b>)</p>	Wallace	Action

**CONFLICT OF INTEREST ADVISEMENT** Board members please be advised: If an Agenda item relates to the provision of services by you, your immediate family, the entity you represent, or any person who has made \$250.00 in campaign contributions to you during the last twelve months, or if approval or disapproval of an Agenda item would have a foreseeable material effect on an economic interest of you, your immediate family, or the entity you represent, then please follow these procedures: *“When the Agenda item is first introduced, please immediately announce that you are recusing yourself from participating in the agenda item and then refrain from discussing, voting on, or otherwise influencing the Board’s consideration of the Agenda item.”*

**ACCESSIBILITY** Accommodations under the Americans with Disabilities Act are available upon request. Requests must be made at least 72 hours prior to meeting, Monday through Friday, from 8 a.m. to 5 p.m. Later requests will be accommodated to the extent feasible. There are two ways of requesting reasonable accommodations:

1. By phone, please call (951) 955-3217 and/or (951) 955-3893, TTY (800) 511-1110
2. E-mail [INFO@capriverside.org](mailto:INFO@capriverside.org)

**PUBLIC NOTICE** While commission meetings are open to the public, time constraints limit the commission’s ability to permit open discussions with members of the audience. Persons requesting to address the commission on matters not on the agenda but within the jurisdiction of the commission should do so under the agenda item Public Comments. Persons requesting to address the commission on an agenda item should register with staff prior to the meeting via e-mail to [INFO@capriverside.org](mailto:INFO@capriverside.org) or phone (951) 955-3217 and/or (951) 955-3893. The Commission will impose a 2-minute time limit on all speakers addressing the Board.

**NON-EXEMPT MATERIALS** Non-exempt materials related to an item on this agenda submitted to the Commission after distribution of the agenda packet are available for public inspection on the Community Action Partnership website at [www.capriverside.org](http://www.capriverside.org)

**POSTED MATERIALS** In accordance with the Ralph M. Brown Act, this meeting agenda is posted at least 72 hours prior to the regularly scheduled meeting on the Community Action Partnership website ([www.capriverside.org](http://www.capriverside.org)). The agenda, supporting documents, and all writing received by the commission are public records and can be viewed online, but may not include all available or the most current documentation. All documentation along with the most updated versions can be requested via e-mail to [INFO@capriverside.org](mailto:INFO@capriverside.org), and/or by calling (951) 955-3217.