

# Community Action Commission Agenda

## Regular Monthly Meeting

November 17, 2022 | 5:30 PM – 7:30 PM

2038 Iowa Avenue, Suite B-101, Riverside, CA 92507

In accordance with Government Code section 54953(e) and based on the **Governor's** March 4, 2020, declaration of a state of emergency due to the COVID-19 novel coronavirus and state recommendations for social distancing, this meeting will be conducted by teleconference only. PLEASE NOTE THAT NO IN-PERSON LOCATION IS AVAILABLE FOR THIS MEETING. The meeting is open to the public via Zoom virtual address <https://us02web.zoom.us/j/85941136097> and it is live streamed **via CAP Riverside's Facebook channel**.

For members of the public who would like to speak remotely on any agenda item or non-agenda item, you must email your comment to [info@capriverside.org](mailto:info@capriverside.org) or please leave a voice message at (951) 955-3563 at least 24 hours in advance of the meeting. Please submit your name, and the telephone number you will use during the meeting, and also indicate which item(s) you would like to address.

### Option 1: Join Zoom Meeting – from PC, Laptop or Phone

<https://us02web.zoom.us/j/85941136097>

Meeting ID: 859 4113 6097

No Passcode

### Option 2: Join by Telephone

(669) 900-9128,,85941136097# US (San Jose)

(669) 444-9171,,85941136097# US

Phone controls for participants: The following commands can be used on your **phone's** dial pad while in a zoom meeting: \*6 – Toggle mute/unmute | \*9 – Raise hand

Alternatively, members of the public may submit their public comments to be read during the meeting by emailing [info@capriverside.org](mailto:info@capriverside.org)

This meeting is accessible to persons with disabilities. Alternative formats are available upon request. In compliance with the Americans with Disabilities Act, if you require reasonable accommodations please contact (951) 955-3217 TTY (800) 511-1110 or by e-mail at [info@capriverside.org](mailto:info@capriverside.org). Requests must be made at least 72 hours prior to meeting, Monday through Friday, from 8 a.m. to 5 p.m. Later requests will be accommodated to the extent feasible.

Agenda Item	Lead	Item Type
I. Call To Order A. <a href="#">Roll Call</a> B. <a href="#">Resolution: Approval of Resolution No. 2022-04, Authorizing Remote Teleconference Meeting</a>	Karla Lopez Del Rio, Executive Director	Action
II. Approval of Agenda	Lopez Del Rio	Action
III. Public Comment <i>At this time, comments from the audience may be made on items not listed on the agenda that are of public interest and within the subject-matter jurisdiction of the Commission. The Board has a policy of limiting speakers to no more than two minutes. The Board cannot take action on items not listed on the agenda. Public input may be offered on agenda items when they come up for discussion and/or action.</i>		
IV. Guest Speaker Presentation A. None		Presentation
V. <b>Director's</b> Report A. National Association for State Community Services Programs (NASCSPP) 2022 Annual Training Conference B. Cal CAPA 2022 Annual Conference		Informational

<p>VI. Consent Agenda  <i>All Consent Agenda item(s) listed below are considered to be routine by the Commission and will be enacted by one motion. There will be no separate discussion of items unless a commissioner so requests, in which event the item(s) will be considered following approval of the Consent Agenda.</i></p> <p>A. Meeting Minutes –Approve:</p> <ol style="list-style-type: none"> <li>1. <a href="#">Regular Meeting Minutes - October 20, 2022</a></li> <li>2. <a href="#">Regular Meeting Minutes –September 15, 2022</a></li> <li>3. <a href="#">Regular Meeting Minutes - July 21, 2022</a></li> <li>4. <a href="#">Informational Meeting Notes - May 19, 2022</a></li> </ol> <p>B. Agreements</p> <ol style="list-style-type: none"> <li>1. Receive and File agreements - from June 07, 2022, through October 20, 2022 <ol style="list-style-type: none"> <li>A. <a href="#">2<sup>nd</sup> Amendment, Community Services Block Grant CARES Act</a></li> </ol> </li> <li>2. Approve Agreements <ol style="list-style-type: none"> <li>A. <a href="#">MOU between Molina Healthcare and Community Action Partnership (facility use)</a></li> <li>B. <a href="#">LIHEAP 2023 contract 23B-5027</a></li> </ol> </li> </ol>	Lopez Del Rio	Action
<p>VII. Commission Reconstitution</p> <p>A. Low-Income Sector Election Update</p> <p>B. Approval of Official Documents</p> <ol style="list-style-type: none"> <li>a. <a href="#">Bylaws Amendment</a></li> <li>b. <a href="#">Policy on Election of Low-Income Representative</a></li> </ol> <p>C. <a href="#">Election of Officers/Executive Committee</a></p> <ol style="list-style-type: none"> <li>1. Chair</li> <li>2. Vice Chair</li> <li>3. Secretary</li> <li>4. Low-Income Representative</li> <li>5. Ex-Officio Member</li> </ol>		Action
<p>VIII. Announcements</p> <ol style="list-style-type: none"> <li>1. Commission –Orientation Update– <ol style="list-style-type: none"> <li>a. Rescheduled</li> </ol> </li> <li>2. Annual Commission Retreat/ Strategic Plan (In-Person) <ol style="list-style-type: none"> <li>a. Set date based on meeting frequency</li> </ol> </li> </ol>	Lopez del Rio	Informational
<p>IX. Adjourn  Next Meeting: January 19, 2023, at 5:30 p.m.</p>		Action

CONFLICT OF INTEREST ADVISEMENT Board members please be advised: If an Agenda item relates to the provision of services by you, your immediate family, the entity you represent, or any person who has made \$250.00 in campaign contributions to you during the last twelve months, or if approval or disapproval of an Agenda item would have a foreseeable material effect on an economic interest of you, your immediate family, or the entity you represent, then please follow these procedures: ***“When the Agenda item is first introduced, please immediately announce that you are recusing yourself from participating in the agenda item and then refrain from discussing, voting on, or otherwise influencing the Board’s consideration of the Agenda item.”***

ACCESSIBILITY Accommodations under the Americans with Disabilities Act are available upon request. Requests must be made at least 72 hours prior to meeting, Monday through Friday, from 8 a.m. to 5 p.m. Later requests will be accommodated to the extent feasible. There are two ways of requesting reasonable accommodations:

1. By phone, please call (951) 955-3217 and/or (951) 955-3893, TTY (800) 511-1110
2. E-mail

PUBLIC NOTICE **While commission meetings are open to the public, time constraints limit the commission’s ability** to permit open discussions with members of the audience. Persons requesting to address the commission on matters not on the agenda but within the jurisdiction of the commission should do so under the agenda item Public Comments. Persons requesting to address the commission on an agenda item should register with staff prior to the meeting via e-mail to [INFO@capriverside.org](mailto:INFO@capriverside.org) or phone (951) 955-3217 and/or (951) 955-3893. The Commission will impose a 2-minute time limit on all speakers addressing the Board.

NON-EXEMPT MATERIALS Non-exempt materials related to an item on this agenda submitted to the Commission after distribution of the agenda packet are available for public inspection on the Community Action Partnership website at [www.capriverside.org](http://www.capriverside.org)

POSTED MATERIALS In accordance with the Ralph M. Brown Act, this meeting agenda is posted at least 72 hours prior to the regularly scheduled meeting on the Community Action Partnership website ([www.capriverside.org](http://www.capriverside.org)). The agenda, supporting documents, and all writing received by the commission are public records and can be viewed online, but may not include all available or the most current documentation. All documentation along with the most updated versions can be requested via e-mail to [INFO@capriverside.org](mailto:INFO@capriverside.org), and/or by calling (951) 955-3217.